

2018 Wells Fargo Executive Directors Leadership Institute Application

EARLY BIRD APPLICATIONS ARE DUE BY FRIDAY, SEPTEMBER 22, 2017

REGULAR APPLICATIONS ARE DUE BY THURSDAY, OCTOBER 5, 2017

The application is considered complete only when the application form, attached MOU, and résumé are submitted. Applications are accepted on a rolling basis; you will then be contacted regarding an in-person interview and next steps.



The program fee of \$1,950 is due upon acceptance into the program or \$1,800 with an Early Bird application. Partial sponsorships for eligible organizations may be available. This program is made possible by the generous support of the Wells Fargo Foundation.

Organization _____

Executive Director (Name and Title) _____ # Years in Position _____

Office Phone _____ Cell Phone _____

Email _____ Website _____

Mailing Address _____ City _____ Zip _____

Site Address (if different) _____ City _____ Zip _____

Mission Statement:

Annual Budget \$ _____ # Paid Staff _____ # of Volunteers _____ Year Founded _____

Board Chair _____ # of Board Members _____

1) What are the specific short-term goals that you want to accomplish by participating in this program?

2) What are the specific long-term goals that you want to accomplish by participating in this program?

Completed applications submitted with application form, MOU, and résumé are eligible for review.

3) What leadership challenges will your organization face in the next year?

4) Have you worked with a coach before? YES NO
If yes, please share the context in which you received coaching.

5) What are you most hoping to get out of participating in EDLI?

6) Please list any professional development, leadership programs, or civic engagement opportunities you have participated in.

7) You are expected to attend all program sessions. Sessions are 8:30 a.m.-3 p.m. at The California Endowment (1000 North Alameda Street, Los Angeles, CA 90012).

- Wednesday, January 24, 2018
- Wednesday, March 7, 2018
- Wednesday, May 9, 2018
- Wednesday, June 20, 2018
- Wednesday, August 8, 2018
- Wednesday, October 17, 2018
- Wednesday, November 14, 2018

8) How did you hear about the program?

9) Please attach your résumé or bio.

Questions? Please contact:

Janet McIntyre, Vice President of Programs and Training, (213) 613-9103 x20 or jmcintyre@escsc.org
Meghan Maloney, Programs and Training Coordinator, (213) 613-9103 x19 or mmaloney@escsc.org

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MEMORANDUM OF UNDERSTANDING

The Wells Fargo Executive Directors Leadership Institute (EDLI) is most effective with the participation and commitment of the Executive Director/CEO as well as the support of the organization’s Board of Directors and management staff. The Executive Director/CEO is expected to attend all training sessions. The Executive Director/CEO must also allocate sufficient time with her or his ESC coach to work toward program benchmarks and objectives. In signing the Memorandum of Understanding, the Executive Director/CEO and Board Chair commit fully to these expectations.

It is understood that the client will:

- Recognize that the outcome of the EDLI program is dependent upon the Executive Director/CEO participating and working together with their organization’s leadership and their coach on meeting program benchmarks and objectives.
- Attend all sessions.
- Be responsive to coach’s phone calls and email messages in a timely manner.
- Inform coach if planning to be out of town or otherwise unavailable for an extended period.
- Respect the time the coach dedicates to the project by keeping his/her commitment to participate in scheduled meetings.
- Honor commitments related to follow-through and preparation for meetings.
- Be open and honest in communications, knowing that ESC will respect their confidentiality.
- Provide ESC coach with access to the information and people that will facilitate an understanding of the participant’s organizational needs and concerns.

It is understood that the ESC coach will:

- Recognize that the outcome of EDLI is dependent upon the ESC coach participating in the training sessions and working with the client on the program benchmarks and objectives.
- Be responsive to client phone calls and email messages in a timely manner.
- Inform client if planning to be out of town or otherwise unavailable for an extended period.
- Keep appointments and be punctual.
- Honor commitments related to preparation for meetings and follow-through on program benchmarks and objectives.
- Respect the confidentiality of the client.
- Help client clarify and think through issues.
- Listen first, then provide feedback and options to let client choose the best resolution.
- Answer client’s questions honestly and seek guidance when necessary.

Organization _____

Board Chair _____

Signature

Date

Executive Director/CEO _____

Signature

Date

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SUBMIT YOUR EARLY BIRD APPLICATION BY FRIDAY, SEPTEMBER 22, 2017
OR REGULAR APPLICATION BY THURSDAY, OCTOBER 5, 2017**

- EMAIL: Meghan Maloney, Programs and Training Coordinator, mmaloney@escsc.org
- MAIL: Executive Service Corps, 1000 North Alameda Street, Suite 330, Los Angeles, CA 90012